

WATERBROOK POTTERS STUDIO Member Clean Up Rules

Wheel Area Clean Up

1. Sponge down wheel, splash pan, pedal, floor around the wheel, plywood bench in front.
2. Wash tools and sponges, return to correct location.
3. Clean clay lumps out of the sink, place in clay recycling buckets near large sink.

Glazing and Waxing

1. Use glazing area/room tables or put down newsprint, a mat, or plastic tablecloth to protect canvas surfaces. Use designated wax brushes exclusively for wax, glaze brushes only for glaze.
2. Clean brushes using a little soap and warm water, brushes go side up in containers to dry.
3. If dipping glaze, clean any drips or spills on tables and floors using large sponge or mop.
4. Clean all glaze containers, tools and put away.

Hand building and Wedging Area

1. Black, brown and Red clay are used at red table only. Porcelain ONLY table area indicated as well
2. All canvas tables to be damp-sponged thoroughly after use to remove traces of clay. Use some elbow grease and a bowl of water, rinse sponge regularly while cleaning.
3. Extruder should be cleaned thoroughly and reassembled properly. Don't use unless you know how to clean and assemble.

Tool and Mold Cabinets

1. Put tools away clean, not wet. Not clay-crusted. Needle tools, knives and other tools will rust and deteriorate if left wet. Keep it neat and organized.
2. Wipe clay residue off slump and hump molds with a clean damp sponge before you put away.

Shelf Spaces

1. The expectation is **your shelf is for your supplies, and to dry your pieces**. Never place things on shelves of other members without their direct permission. Please wipe down your shelf monthly to control dust.
2. If you use non-member vacant shelf space to dry your work, it is at your own risk. Please label your work by tagging/taping a piece of paper with your name on it on the plastic wrap. You may find it in a different location, so be aware.
3. Working members or board members reserve the right to relocate or remove pots & materials left for long periods of time on non-labeled shelves.
4. When classes are in session, some of these shelves will not be able to be used. Plan your work accordingly, and keep excess supplies at home.

Thanks for keeping it CLEAN