

WPS Board Meeting
6:30-7:30pm 1/18/2021

Attendance: Elizabeth D.
Maureen H.
Matthias G.
Vince L.
Scott M.
Toan T.
Theresa Z.
Cherie B.

Items:

I. Covid 19 Safety Measures:

- A new notice for COVID 19 precautions will be sent out and receipt of the message will be required (via Survey Monkey) before using the facility.
- Maximum studio capacity will be reduced to 6 persons from 10.
There will not be selections for throwing/handbuilding.
Hours of signup will be reduced to 4hrs, with a maximum of 2 slots per person per day.
Remind members that canceling a slot is important and can be done from their confirmation email.
- Measures for contact tracing.
Signup Genius will be required for full members
Paper sign in for anyone entering to drop off or pick up. Members will help to remind those entering to give their contact/ working members can record contact when taking in pieces.
- Wheels will be spaced out.
- Classes will be postponed indefinitely.

II. Operations:

- Rebecca has made a bright message board.
- Clean-up reminders will be posted around the studio.
- A petty cash account will be created for small purchases.
- Slab roller is out of order- a fix is pending.
- Glazes are being purchased and prepared - Layered fern has been refilled, new glazes have been made; coastal blue, redwood, amber celadon. (from our stash)
- The bisque schedule will be adjusted to reach 05/04
- We are offering a cone 5 alternative since we are achieving good cone 6 results
- New glaze mixing whisks will be ordered.
- Firing results will be tracked.